

September - 2022

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
01	Induction Course-Jharkhand Administrative Service(2022 Batch)	08.07.2022	13.10.2022	14 Weeks	Meena, Joint Director	Dept. of Personnel, Administrative Reforms & Rajbhasha	43
02	Induction Course-Assistant Municipal Commissioner/ Executive Officers/ Special Officer	22.08.2022	25.11.2022	14 Weeks	Anil Kumar, Additional Director	Dept. of Urban Development and housing	62
03	State Appreciation Course-IAS Probationers, 2021 Batch	29.08.2022	26.09.2022	04 weeks	Anil Kumar, Additional Director	Dept. of Personnel, Administrative Reforms & Rajbhasha	07
04	Orientation Course for Circle Officers	07.09.2022	09.09.2022	03 Days	Meena, Joint Director	Revenue, Registration and Land Reforms Dept., Govt. of Jharkhand	30
05	Induction Course-Assistant Registrar of Cooperative Societies	12.09.2022	23.12.2022	16 Weeks	Meena, Joint Director	Dept. of Agriculture, Animal Husbandry and Cooperative	15
06	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-1)	19.09.2022	23.09.2022	05 Days	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60
07	Gender Issue	19.09.2022	21.09.2022	03 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30
08	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-2)	27.09.2022	01.10.2022	05 Days	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60
09	Sevottam- Department of Urban Development & Housing Department, Jharkhand	22.09.2022	23.09.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	19

October - 2022

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
01	Induction Course- Jharkhand Administrative Service(2022 Batch)	08.07.2022	13.10.2022	14 Weeks	Meena, Joint Director	Dept. of Personnel, Administrative Reforms & Rajbhasha	43
02	Induction Course- Assistant Municipal Commissioner/ Executive Officers/ Special Officer	22.08.2022	25.11.2022	14 Weeks	Anil Kumar, Additional Director	Dept. of Urban Development and housing	62
03	Induction Course- Assistant Director of Social Securities	10.10.2022	14.10.2022	01 Weeks	Suman Pathak Dy. Director (Hindi)	Dept. of Women, Child Development and Social Securities,GOJ	02
04	Epidemic Control Strategy And Measures	10.10.2022	12.10.2022	03 Days	Anil Kumar, Additional Director	DOPT, GOI	30
05	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-3)	10.10.2022	14.10.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60
06	Sevottam- Dept. of Rural Development, Govt. of Jharkhand	20.10.2022	21.10.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	20
07	Induction Course- Assistant Registrar of Cooperative Societies	17.10.2022	03.02.2023	16 Weeks	Suman Pathak Dy. Director (Hindi)	Dept. of Agriculture, Animal Husbandry and Cooperative	15
08	Induction Course- Sub Registrars	17.10.2022	09.12.2022	08 Weeks	Meena, Joint Director	Dept. of Revenue, Registration and Land Reforms	10
09	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-4)	17.10.2022	21.10.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60
10	Leadership skill development for elected women representatives (Batch-1)	17.10.2022	19.10.2022	3 Days	Meena, Joint Director	National Commissions for women, GOI	40
11	Orientation Course for Circle Officers	19.10.2022	21.10.2022	03 Days	Meena, Joint Director	Dept. Of Revenue, Registration and Land Reforms	50

November - 2022

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
01	Induction Course- Assistant Municipal Commissioner/ Executive Officers/ Special Officer	22.08.2022	25.11.2022	14 Weeks	Anil Kumar, Additional Director	Dept. of Urban Development and housing	62
02	Induction Course- Assistant Registrar of Cooperative Societies	17.10.2022	03.02.2023	16 Weeks	Suman Pathak Dy. Director (Hindi)	Dept. of Agriculture, Animal Husbandry and Cooperative	15
03	Induction Course- Sub Registrars	17.10.2022	09.12.2022	08 Weeks	Meena, Joint Director	Dept. of Revenue, Registration and Land Reforms	10
04	Orientation Course for Circle Officers	09.11.2022	11.11.2022	03 Days	Meena, Joint Director	Revenue, Registration and Land Reforms Dept., Govt. of Jharkhand	30
05	Sevottam- Agriculture, Animal Husbandry and Cooperation Department	10.11.2022	11.11.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	20
06	Sevottam- Department of Transport	17.11.2022	18.11.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	20
07	Sevottam- Department of Industry	22.11.2022	23.11.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	20
08	Leadership skill development for elected women representatives (Batch-2)	21.11.2022	23.11.2022	3 Days	Meena, Joint Director	National Commissions for women, GOI	40
09	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-5)	01.11.2022	05.11.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
10	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-6)	07.11.2022	12.11.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60
11	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-7)	14.11.2022	18.11.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60
12	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-8)	21.11.2022	25.11.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60

December 2022

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
01	Induction Course- Assistant Registrar of Cooperative Societies	17.10.2022	03.02.2023	16 Weeks	Suman Pathak Dy. Director (Hindi)	Dept. of Agriculture, Animal Husbandry and Cooperative	15
02	Induction Course- Sub Registrars	17.10.2022	09.12.2022	08 Weeks	Meena, Joint Director	Dept. of Revenue, Registration and Land Reforms	10
03	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-9)	05.12.2022	09.12.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	60
07	Sevottam- Dept. of Water Resources	06.12.2022	07.12.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30
04	Forest Right Act	12.12.2022	14.12.2022	03 Days	Anil Kumar, Additional Director	DOPT, GOI	30
07	Sevottam- Dept. of Building Construction	13.12.2022	14.12.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
05	Leadership skill development for elected women representatives (Batch-3)	12.12.2022	14.12.2022	03 Days	Meena, Joint Director	National Commissions for women, GOI	40
06	Human Rights in India	19.12.2022	21.12.2022	03 Days	Anil Kumar, Additional Director	DOPT, GOI	30
07	Sevottam	19.12.2022	20.12.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30
08	Basic Computer Training for Junior Engineer, Water Resource Dept, GoJ (Batch-10)	19.12.2022	23.12.2022	01 Weeks	Meena, Joint Director	Water Resource Dept., Govt. of Jharkhand	30
09	Sevottam	21.12.2022	22.12.2022	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30
10	Orientation Course for Circle Officers	26.12.2022	28.12.2022	03 Days	Meena, Joint Director	Revenue, Registration and Land Reforms Dept., Govt. of Jharkhand	30

January - 2023

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
01	Induction Course-Districts Sports Officer	16.01.2023	02.02.2023	45 Days	Anil Kumar, Additional Director	Department of Tourism, Art & Culture, Sports and Youth Affairs	22
02	Induction Course-Assistant Registrar of Cooperative Societies	17.10.2022	03.02.2023	16 Weeks	Suman Pathak Dy. Director (Hindi)	Dept. of Agriculture, Animal Husbandry and Cooperative	15
03	Basic Office Procedure and Service Matter	09.01.2023	11.01.2023	03 Days	Meena, Joint Director	DOPT, GOI	30
04	Sevottam-	12.01.2023	13.01.2023	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
05	Leadership skill development for elected women representatives (Batch-4)	18.01.2023	20.01.2023	03 Days	Meena, Joint Director	National Commissions for women	40
06	Sevottam-	19.01.2023	20.01.2023	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30
07	Orientation Course for Circle Officers	23.01.2023	25.01.2023	03 Days	Suman Pathak Dy. Director (Hindi)	Revenue, Registration and Land Reforms Dept., Govt. of Jharkhand	30

February - 2023

Sr. No.	Name of Course	From	To	Day/ Week	Course Director	Sponsoring Body	No. of Participants
01	Induction Course- Assistant Registrar of Cooperative Societies	17.10.2022	03.02.2023	16 Weeks	Suman Pathak Dy. Director (Hindi)	Dept. of Agriculture, Animal Husbandry and Cooperative	15
02	Induction Course- Districts Sports Officer	09.01.2023	21.03.2023	45 Days	Anil Kumar, Additional Director	Department of Tourism, Art & Culture, Sports and Youth Affairs	22
03	Leadership skill development for elected women representatives (Batch-5)	06.02.2022	08.02.2022	3 Days	Meena, Joint Director	National Commissions for women	40
04	Orientation Course for Circle Officers	13.02.2023	15.02.2023	03 Days	Suman Pathak Dy. Director (Hindi)	Revenue, Registration and Land Reforms Dept., Govt. of Jharkhand	30
05	Sevottam-	20.02.2023	21.02.2023	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30
06	Sevottam-	27.02.2023	28.02.2023	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30

March - 2023

Sr. No.	Name of Course	From	To	Day/Week	Course Director	Sponsoring Body	No. of Participants
01	Induction Course-Districts Sports Officer	09.01.2023	21.03.2023	45 Days	Anil Kumar, Additional Director	Department of Tourism, Art & Culture, Sports and Youth Affairs Govt. of Jharkhand	22
02	Gender Issue	01.03.2023	03.03.2023	03 Days	Meena, Joint Director	DOPT, GOI	30
03	Sevottam-	09.03.2023	10.03.2023	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30
04	Sevottam-	17.03.2023	18.03.2023	02 Days	Suman Pathak Dy. Director (Hindi)	DOPT, GOI	30

Course Code

FE - Functional Efficiency;

ELS - Essential Life Skills;

GA - General Awareness;

OC - Orientation Course

GG - Good Governance;

IC - Induction Course;

MC - Managerial Competence;